



Open	CTRL + O
Save	CTRL + S
Save as	F12
Print	CTRL + P
Minimize / maximize toolbar	CTRL + F1
Format cells	CTRL + I
Copy	CTRL + C
Cut	CTRL + X
Paste	CTRL + V
Paste special	CTRL + ALT + V
Copy cell above	CTRL + D
Undo	CTRL + Z
Redo	CTRL + Y
Delete data from cells	DELETE
Escape cell	ESC
Move to last cell with data in given direction	CTRL + arrow
Next workbook	CTRL + Page Down
Previous workbook	CTRL + Page Up
New sheet	ALT + SHIFT + F1
Select all	CTRL + A
Select column	CTRL + SPACE
Select row	SHIFT + SPACE
Insert cells	CTRL + +
Remove cells	CTRL + -
Edit marked cell	F2
Switch between relative / absolute cell reference	F4
Insert function	SHIFT + F3
Find and replace	CTRL + B
Close workbook	CTRL + W
Close Excel	ALT + F4